

**Somerset Lake
Owners Association
Architectural Review Application Form**

(Do not commence construction prior to approval or fines may be assessed)

Name: _____

Date: _____

Address: _____

Phone: _____

Email Address: _____

1. This application is for:
 - a. An addition to my home
 - b. Installation of a fence
 - c. Addition of a deck
 - d. Change/addition to existing landscaping
 - e. Construction of an out building
 - f. Swimming pool installation
 - g. Other. Explain below.

2. Date you wish start construction or modification: _____

3. Completion date: _____ (90-day maximum)

4. Do you plan to use a contractor to do the work requested? _____

5. Name of contractor (s): _____

6. Is a construction permit required? _____

Date Received:

Date to ARC Committee:

Date Approved:

7. Provide a description of the work you are planning to do or planning to have done by a contractor.

Provide a list of materials or plants, e.g. the color of paint to be used (example of format required: Lowe's Valspar Exterior Dovetail or Sherwin Williams Exterior Gauntlet Gray, etc., to accurately describe the paint color); the color of brick, color of shingles; type of lumber; and names and varieties of plants.

8. In the space below, provide a drawing or sketch of the project you are planning to do. Although a drawing may not be to scale, provide approximate measurements in feet. You may submit a drawing on a separate sheet of paper or attach architectural drawings.

Date Received:

Date to ARC Committee:

Date Approved:

9. The **information submitted is accurate and factual representation** of the project that is proposed. If approved, I/we will not modify the approved plan without seeking an addition review of changed plans by the Architectural Review Committee or the SLOA Board. I/we understand that it is **my responsibility to contact and coordinate with the local utility companies** prior to any excavation work. I/we understand that I/we may not begin work on the project until the committee approves the proposal. I/we also understand that **if we begin work before approval is granted, I/we are subject to fines or other remedies** available to the Association to **stop work or remove work accomplished** as outlined in the community covenants.
10. Completed forms **may also be emailed** to the Property Administrator, Mary Lonon. **This is highly recommended if the project is time sensitive.**
mary@hughes-properties.com

Or Mail completed form to:

Somerset Lake Owners Association
4910 Corporate Drive, Suite C
Huntsville, AL 35805

11. Completed forms may be faxed to 256 420-3409.
Any questions on the form, the process or to check on the status of your request should be addressed to Mary@hughes-properties.com or 256 430-3088, extension 105.

Homeowner's Signature

*****NOTICE: The Board of Directors ARC Chairperson may visit the ARC request property within the next 30 days.**

The Covenants state in Article VI, Use Restrictions and Rules, Section 10, Architectural Standards
Any member of the Board or its representative shall have the right, during reasonable hours and after reasonable notice, to enter upon any property to inspect for the purpose of ascertaining whether or not these Restrictive Covenants have been or, are being complied with. Such Person or Persons shall not be deemed guilty or trespass.

Date Received:

Date to ARC Committee:

Date Approved:

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